

PRODUCTION DAY 1 - 27TH SEPTEMBER 2024 - EVENT HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOTAL COUNT
1	27-09-2024	Friday	Production Day 1	09.00 AM TO 09.00 PM	Event Hall	Hall Verification	1	3
2	27-09-2024	Friday	Production Day 1	09.00 AM TO 09.00 PM	Vehicle Entry / Exit - Gate Pass	Hall Shutter Door - 2 Doors	2	
3	27-09-2024	Friday	Production Day 1	09.00 PM TO 09.00 AM	Event Hall	Hall Verification	1	3
4	27-09-2024	Friday	Production Day 1	09.00 PM TO 09.00 AM	Vehicle Entry / Exit - Gate Pass	Hall Shutter Door - 2 Doors	2	
TOTAL								6

PRODUCTION DAY 2 - 28TH SEPTEMBER 2024 - EVENT HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOTAL COUNT
1	28-09-2024	Saturday	Production Day 2	09.00 AM TO 09.00 PM	Event Hall	Hall Verification	2	6
2	28-09-2024	Saturday	Production Day 2	09.00 AM TO 09.00 PM	Event Hall Main Door Entry	Main Door Entry	2	
3	28-09-2024	Saturday	Production Day 2	09.00 AM TO 09.00 PM	Vehicle Entry / Exit	Hall Shutter Door - 2 Doors	2	
4	28-09-2024	Saturday	Production Day 2	09.00 PM TO 09.00 AM	Event Hall	Hall Verification	2	6
5	28-09-2024	Saturday	Production Day 2	09.00 PM TO 09.00 AM	Event Hall Main Door Entry	Operational Entry	2	
6	28-09-2024	Saturday	Production Day 2	09.00 PM TO 09.00 AM	Vehicle Entry / Exit	Hall Shutter Door - 2 Doors	2	
TOTAL								12

EVENT DAY 1 - 29TH SEPTEMBER 2024 - EVENT HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOTAL COUNT
1	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Main Glass Door Entry	Welcome	2	16
2	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Hall Shutter Door Entry - 2 Doors	Vehicle / Operational Entry	2	
3	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Hall Main Door Entry - 2 Halls	Main Hall Verification Entry/Exit	2	
4	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Ground Floor Food Area	Food Counter	5	
5	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Outdoor Vehicle Display Area	Vehicle Display Area checking	1	
6	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Vehicle Navigation - Fountain Area	All Vehicle Navigation	4	
7	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Expo Navigation Guide - Elevator Area	All Visitors Navigation	3	3
TOTAL								19

EVENT DAY 1 - 29TH SEPTEMBER 2024 - SEMINAR HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOTAL COUNT
1	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Main Door Entry	Welcome	2	13
2	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Seminar Hall Entry 3 Halls	Entry / Exit	3	
3	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Service Passage Entry	Food Passage Entry	2	
4	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	VIP Food Area	Food Counter	5	
5	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Parking Area Entry to Seminar hall	Parking Door Entry	1	
6	29-09-2024	Sunday	EVENT DAY 1	09.00 AM TO 09.00 PM	Post Event After 09.00 PM	Seminar Hall	3	3
TOTAL								16

EVENT DAY 2 - 30TH SEPTEMBER 2024 - EVENT HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOAL COUNT
1	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Main Glass Door Entry	Welcome	2	19
2	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Hall Shutter Door Entry - 2 Doors	Vehicle / Operational Entry	2	
3	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Hall Main Door Entry - 2 Halls	Main Hall Verification Entry/Exit	2	
4	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Ground Floor Food Area	Food Counter	5	
5	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Outdoor Vehicle Display Area		1	
6	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Vehicle Navigation - Fountain Area	All Vehicle Navigation	4	
7	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Expo Navigation Guide - Elevator Area	All Visitors Navigation	3	
TOTAL								19

EVENT DAY 2 - 30TH SEPTEMBER 2024 - SEMINAR HALL

SL.NO	DATE	DAY	PARTICULARS	TIME	PLACE	WORK	COUNT	TOTAL COUNT
1	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Main Door Entry	Welcome	2	13
2	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Seminar Hall Entry 3 Halls	Entry / Exit	3	
3	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Service Passage Entry	Food Passage Entry	2	
4	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	VIP Food Area	Food Counter	5	
5	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Parking Area Entry to Seminar hall	Parking Door Entry	1	
6	30-09-2024	Monday	EVENT DAY 2	09.00 AM TO 09.00 PM	Post Event After 09.00 PM	Seminar Hall	3	3
TOTAL								16

IMEC'S SECURITY CHECKLIST

SL NO	DATE	DAY	PARTICULARS	TIME	SECURITY COUNT	COUNT PER DAY	TOTAL COUNT
1	27-09-2024	Friday	Production Day 1 - Day	09.00 AM TO 09.00 PM	3	3	6
2	27-09-2024	Friday	Production Day 1 - Night	09.00 PM TO 09.00 AM	3	3	
3	28-09-2024	Saturday	Production Day 2 - Day	09.00 AM TO 09.00 PM	6	6	12
4	28-09-2024	Saturday	Production Day 2 - Night	09.00 PM TO 09.00 AM	6	6	
5	29-09-2024	Sunday	Event Day 1 - Event Hall Day	09.00 AM TO 09.00 PM	19	32	35
6	29-09-2024	Sunday	Event Day 1 - Seminar Hall Day	09.00 AM TO 09.00 PM	13		
7	29-09-2024	Sunday	Event Day 1 - Event Hall Night	09.00 PM TO 09.00 AM	-	3	
8	29-09-2024	Sunday	Event Day 1 - Seminar Hall Night	09.00 PM TO 09.00 AM	3		
9	30-09-2024	Monday	Event Day 2 - Event Hall Day	09.00 AM TO 09.00 PM	19	32	35
10	30-09-2024	Monday	Event Day 2- Seminar Hall Day	09.00 AM TO 09.00 PM	13		
11	30-09-2024	Monday	Event Day 2 - Event Hall Night	09.00 PM TO 09.00 AM	-	3	
12	30-09-2024	Monday	Event Day 2 - Seminar Hall Night	09.00 PM TO 09.00 AM	3		